In order to limit spending during the COVID-19 pandemic, only those transactions deemed Mission Critical, will be approved. Until further notice, purchases using University-issued Purchasing Cards will be limited to Super-users as identified by Financial Officers or their delegates to Procurement Services and the Office of the Corporate Controller. All other Purchasing Cards have been temporarily deactivated. Please direct any questions to covidspending@psu.edu

Mission Critical purchases should be limited to items required for sponsored programs supporting continued research activities or startup of new research; delivery of health care to staff, faculty, and students; delivery of virtual learning for students; and those requirements that directly impact the health & safety of staff, faculty, students, and facilities.