

College of Information Sciences and Technology

2022-2023 College-Level Committee Assignments

Academic Directors and Coordinators

Administrative Areas: Associate Dean for Undergraduate

Contact:

Associate Dean for Graduate and Undergraduate Studies (3-3450) Online
Education (5-0053)
IST Office of Human Resources (5-8949)

Description:

Academic Directors work in coordination with the Associate Dean for Undergraduate and Graduate Studies and Director of Undergraduate Academic Affairs and the UAC on curriculum review, revision or extension proposals related to the program. They participate in statewide discussions related to curriculum planning and coordination. In addition, they consult on teaching assignments and ensure the program's continued relevance to the field.

Committee Membership:

- David Fusco – Director of Masters Programs
- Ed Glantz – Assistant Director of Masters Programs
- Nick Giacobe – Director of Undergraduate Programs
- Rosalie Ocker – Coordinator, BS in Enterprise Technology Integration
- Mike Hills – Coordinator, BS in Security and Risk Analysis
- Sharon Huang – Coordinator, BS in Data Sciences
- Dan Richert - Coordinator, BS in Human-Centered Design and Development
- Ting Wang- Coordinator, BS in Cybersecurity

Revised: 6.27.22 kw

Academic Integrity

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Associate Dean for Undergraduate and Graduate Studies (3-3450)

Description:

Addresses issues within IST related to academic integrity. Dean appointed committee. Two-year Term.

Committee Membership:

- Jake Graham, Chair (21/22 & 22/23)
- Henry Moeller (22/23 & 23/24)
- Syed Billah (22/23)
- TBA, UG Student Representative (22/23)
- Tejaswini Joshi, GRAD Student Representative (22/23)

Revised 4.13.21 kw

Awards Committee (Faculty)

Administrative Area: Office of Faculty Affairs, Dean's Office

Contact:

Office of Faculty Affairs (3-8833)

Description:

Identify award opportunities for faculty members. Participate in award nomination and selection processes. Faculty vote on membership. Two-year Term.

Committee Membership:

- Andrea Tapia (22/23) Chair, Dean –Appointed
- Syed Billah (21/22 & 22/23)
- Yubo Kou (22/23) finishing Fisher's term
- Shomir Wilson (22/23 & 23/24)
- Qingyun Wu (22/23 & 23/24)

Revised 6.27.22 kw

Dean's Leadership Team

Contact:

Dean's Office (5-3528)

Description:

Membership appointed by Dean and includes the Associate Dean for Undergraduate and Graduate Studies, Associate Dean for Research, the Assistant Dean for Academic Services, Director of Development, Chair of Faculty Council, IST HR Strategic Partner, and the Financial Officer. Committee named by Dean to serve in an advisory role on critical operational issues (e.g., personnel, facilities, etc.). This committee meets bi-monthly.

Committee Membership:

- Dean
- Associate Dean for Undergraduate and Graduate Studies
- Associate Dean for Research
- Assistant Dean for Academic Services
- Assistant Dean for Diversity, Equity and Inclusion
- Chair, Faculty Council
- Director of Development
- Director of Marketing and Communications
- Financial Officer
- Executive Assistant to the Dean
- IST HR Strategic Partner

Revised: 8.25.22 kw

Dean's Academic Group

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Membership appointed by Dean and includes the Associate Dean for Undergraduate and Graduate Studies, Associate Dean for Research, Assistant Dean for Academic Services, David Fusco, Nick Giacobe, Chair of Faculty Council. Committee named by Dean to serve in an advisory role on critical academic-related/curricular issues. This committee meets monthly.

Committee Membership:

- Dean
- Associate Dean for Undergraduate and Graduate Studies
- Associate Dean for Research
- Assistant Dean for Academic Services
- Chair, Faculty Council
- Nick Giacobe – Director of Undergraduate Programs
- David Fusco – Director of Masters Programs
- Executive Assistant to the Dean

Revised: 5.13.18

Faculty Council

Administrative Area: Dean's Office

Contact:

Office of Faculty Affairs (3-8833)

Description:

Council for IST to represent each of the scholarly faculty area within the College. The faculty areas represent groups of faculty performing related research, teaching and outreach. Functions of the SIGs include providing input to the Faculty Council in academic areas such as curriculum, defining guidelines for P&T for selected scholarly areas, support in conducting annual faculty reviews, graduate student recruiting, definition of graduate courses, and bringing forward faculty concerns and issues. Faculty vote on membership. Faculty Search Representatives – One-year term. Faculty Council Chair – Two-year term.

Membership:

- John Yen, Chair (22/23 & 23/24)
- Ting Wang, Cyber
- Kelley Cotter, SOI/ Fred Fonseca for SP23 (Kelley on leave)
- Vasant Honavar, DS
- Xinning Gui, HCI

Revised 8.11.22 kw

Non-tenure Line Promotion Committees

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Review Fixed-Term Promotion and Tenure cases in accordance with university policy & college guidelines.

Committee 1 Membership:

- Bill Parquette, Chair for 22/23 (22/23 & 23/24)
- Sharon Huang (22/23 & 23/24)
- Kaamran Raahemifar (21/22 & 23/24)
- Nick Giacobe (22/23 & 23/24)
- Megan Costello (22/23) Dean appointed

Committee 2 Membership:

- Mike Hills, Chair 22/23 (21/22 & 22/23)
- Ed Glantz (22/23 & 23/24)
- Johnson Kinyua (22/23) Dean-appointed

Revised: 6.27.22 kw

Graduate Advisory Committee (GAC)

Administrative Area: Associate Dean for Undergraduate and Graduate Education

Contact:

Graduate Programs (7-5787)

Description:

Coordinates and oversees all administrative-related matters to IST Graduate Programs (curriculum, etc.)
Faculty vote on membership. One member appointed by Dean (1-year term). Two-Year Term

Membership:

- Jeff Bardzell, Chair (FA22) Dongwon Lee (SP23)
- Fred Fonseca (21/22 & 23/24)
- Justin Silverman (21/22 & 23/24)
- Hadi Hosseini (22/23 & 23/24)
- Priya Kumar (22/23 & 23/24)
- Aiping Xiong (23/24) Dean-appointed

Revised: 6.27.22 kw

Graduate Recruiting Committee (GRC)

Administrative Area: Graduate Programs

Contact:

Graduate Programs (7-5787)

Description:

Coordinates graduate student recruitment.

Membership:

- Jeff Bardzell, Chair (FA22) Dongwon Lee (SP23)
- Fenglong Ma (21/22 & 22/23)
- Amulya Yadav (21/22 & 22/23)
- Yubo Kou (22/23 & 23/24)
- Kelley Cotter (22/23 & 23/24) Cindy Lin SP23 (Kelley on leave)
- Hong Hu (22/23) Dean appointed

Revised: 6.27.22 kw

Graduate Students in IST (GIST)

Administrative Area: Graduate Programs

Contact:

Graduate Programs (7-5787)

Description:

Committee of graduate students focused on graduate student affairs, creating and encouraging a community of graduate students, and providing general support for the IST graduate student community. Committee of graduate students focused on graduate student affairs, creating and encouraging a community of graduate students, and providing general support for the IST graduate student community. Membership voted upon by graduate students.

Membership:

- Jason Lucas (President)
- Tejaswini Joshi (Treasurer)
- Sanjana Mendu (Event Planner)

Revised 8.22.22 kw

Ombudsperson for Faculty

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Act as independent person to whom IST faculty can turn to for identification/resolution of problems & issues. Two-year term. Committee Membership voted on by faculty. Dean appoints 1 member for one-year term. Dean appoints committee chair.

Membership:

- Mike Hills (2022-2024)
- Marc Friedenberg, Alt. (2022-202)

Revised: 6.27.22 kw

Promotion and Tenure Committee (P&T)

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Review Promotion and Tenure cases in accordance with university policy & college guidelines. Committee Membership voted on by faculty. Two-year term. Dean appoints 2 members for one- year term. Dean appoints committee chair.

Membership:

- Guoray Cai, Assoc. Professor, Chair 22/23 (22/23 & 23/24)
- Shaowen Bardzell, Full Professor (21/22 & 22/23)
- Ting Wang, Assoc. Professor (22/23) completing Anna's term
- Lynette Yarger, Full Professor (22/23 & 23/24)
- Vasant Honavar, Full Professor (22/23 & 23/24)
- John Yen, Full Professor (22/23) Dean Appointed
- Dinghao Wu, Full Professor (22/23) Dean Appointed

Revised: 6.27.22 kw

Scholarship Committee

Administrative Area: Assistant Dean for Academic Services

Contact:

Assistant Dean for Academic Services (5-8947)

Description:

Awards IST student scholarships.

Membership:

- Angela Miller, Chair, Director of Recruiting & Student Engagement
 - Susan Agee, Advising Representative
 - Madhavi Kari, OIDE Representative
 - TBD, Awarding
 - Kim Woodward, Stewardship
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- Revised: 7.14.22 kw

Schreyer Honors College Committee

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Director, Undergraduate Academic Affairs (7-0466)

Description:

This committee supports the SHC students in the College of IST through advising, thesis preparation, research opportunities and community activities, as well as to attract potential SHC students to the College of IST through recruiting events. This committee meets once per semester. Membership is made up of current Faculty Honors Advisers (who themselves volunteer to serve as honors advisers).

No committee terms.

Membership:

- Marc Friedenberg
- David Fusco
- Edward Glantz
- Steven Haynes
- Susan Agee, Ex Officio
- Anna Squicciarini
- Dinghao Wu
- John Yen

Revised: 7.1.22 kw

Staff Advisory Committee (SAC)

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

The Dean's Staff Advisory Committee is the College of Information Sciences and Technology's (IST) bridge for communication between the staff and the dean on all issues dealing with staff policy, professional development, welfare, and goals. The function and goal of this committee will be to enhance and solidify the partnership between the staff and administration of the college. Two-Year Term Membership voted upon by staff.

Membership:

- Hayley Wildeson (Chair) – Marketing & Communications
 - Cassie Rosas-Carson (Co-chair) – Careers
 - Lisa Metzger (Treasurer) – Finance
 - Kelly Cowher (Secretary) – Dean's Office
 - Chrissie Fitzgerald – Grad Programs
 - Grace Hakizimana – Academic Services Operations
 - Trisha McKee – Learning Design
 - Kristy Romaine – Advising
- revised 6.28.22 kw

Student Government Executive Board

Administrative Area: Dean's Office

Board Advisor: Dean

Contact:

Dean's Office (5-3528)

Description:

Committee of Undergraduate Students who provide leadership for the Undergraduate Student Government organizations and subcommittees.

Membership:

- Andrew Kochhar (President)
- Bridget Halpin (Vice President)
- TBD (Secretary)
- Djante McLaughlin (Treasurer)
- Jazmine Kozel Event Coordinator)
- Ansh Matta (THON Chair)

Revised: 7.14.22 kw

Undergraduate Advisory Committee (UAC) –

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Associate Dean for Undergraduate and Graduate Studies (3-3450)

Description:

UAC is a respected committee comprised of the Director of Undergrad Programs, Program Coordinators and two non-UP faculty appointed by the Dean who seek to make the College of IST's undergraduate program one of the leading programs in the nation for the study of the interaction between people, information, and technology. Two non-UP members appointed by Associate Dean for Undergraduate Studies. Two-year term.

Membership:

- Nick Giacobe, Director of UG Programs, Chair
- Jeff Bardzell, Assoc. Dean for Grad and UG Studies
- Program coordinators:
- Cybersecurity – Ting Wang
- DS – Sharon Huang
- ETI – Rosalie Ocker
- HCDD – Dan Richert
- IST – Marc Friedenberg
- SRA - Mike Hills
- Fred Aebli - non-UP faculty appointed by Dean TBA
- Jesse Middaugh - non-UP faculty appointed by Dean TBA
- Lisa Lenze, advisory member
- Laura Adams, advisory member
- Sue Agee, advisory member
- Andrew Kochhar, UG student rep

Revised: 6.27.22

College of Information Sciences and Technology

2022-2023 University-Level Committee Assignments

Activity Insight Oversight Committee

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Implementation and process improvement of Activity Insight Digital Measures at the University-Level.

College Representative:

- Shannon Bishop
- Elizabeth Stouffer

Administrative Committee on Research (ACOR)

Administrative Area: Office of Sponsored Programs

Contact:

Office of Sponsored Programs (5-1372)

Description:

University-level committee which focuses on issues related to research administration.

College Representatives:

- Carey Stover
- Tracy Ray

Administrative Council on Undergraduate Education (ACUE)

Administrative Area: Associate Dean for Undergraduate and Graduate Education

Contact:

VP and Dean of Undergraduate Education (Old Main) (3-1684)

Description:

University-level committee which serves as the principal administrative advisory agency to the President, Executive Vice President and Provost, Vice President and Dean for Undergraduate Education and academic deans of colleges, outreach and libraries on administrative matters that impact undergraduate education across the University. <http://undergrad.psu.edu/acue-members.html>.

College Representative:

- Jeffrey Bardzell (Jeffrey will act as the IST representative in his role as Associate Dean for Graduate and Undergraduate Studies).

Revised: 8.20.20

Administrative Council on Multicultural Affairs (ACMA)

Administrative Area: Office of the Vice Provost for Educational Equity

Contact:

Office of the Vice Provost for Educational Equity (5-5906)

Description:

The ACMA will provide guidance on and coordination for administrative matters that impact minority student undergraduate and graduate education and related multicultural and diversity issues across the University, including advice pertaining to external constituencies.

College Representative:

- Joyce Bennett Garraway, Assistant Dean of Diversity & Inclusion

Revised: 6.27.22

Advisory Committee for Graduate Education (ACGE)

Administrative Area: Graduate Education & Graduate School

Contact:

Graduate School (5-2516)

Description:

University-level committee of college administrators serves in an advisory role to the Dean of the Graduate School to discuss important issues facing graduate education internally and externally; share best practices; inform decisions regarding policies and procedures for graduate education, work collaboratively with the Graduate School to implement University-wide initiatives.

College Representative:

- Jeffrey Bardzell (Jeffrey will act as the IST representative in his role as Associate Dean for Graduate and Undergraduate Studies).

Revised: 8.20.20

Exit Interview Officer (EIO)

Administrative Area: Office of the Provost

Contact:

Office of the Provost (3-7494)

IST Dean's Office (5-3528)

URL: <http://www.psu.edu/vpaa/exitinterview.htm>

Description:

The Exit Interview Officer (EIO) interviews all IST faculty members who are leaving the college. This interview is separate from the HR interview. The HR rep will share the departing faculty members' names with the EIO. The EIO will follow up accordingly. The College Ombudsperson serves as the Exit Interview Officer. Two-Year Term, Appointed by the Dean.

IST Exit Interview Officer:

Mike Hills (2022-2024)

Revised: 6.27.22

Faculty Governance Leader

Administrative Area: Faculty Senate Office

Contact:

Faculty Senate Office (3-0221)
IST Dean's Office (5-3528)

Description:

The Chair of IST's Faculty Council will serve as Faculty Governance Leader. The Faculty Governance Leader will convene faculty to discuss faculty-related matters and faculty governance-related matters. Two-Year Term, Appointed by Dean.

IST Faculty Governance Leader:

- John Yen (22/23 & 23/24)

Revised: 6.27.22 kw

Faculty Senate Representatives

Administrative Area: Faculty Senate Office

Contact:

Faculty Senate Office (3-0221)
IST Office of Faculty Affairs (3-8833)

Description:

Represents the College of IST at Faculty Senate meetings. Primary Member – Four-Year Term
Alternate Member – Two-Year Term.

Membership:

Ed Glantz (2020 -2024)
Shomir Wilson (2022-2026)
Sarah Stager (2022 – 2025)
John Yen, Alternate (2021-2022)

Revised:6.27.22 kw

Graduate Council

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

University-level committee that is responsible for all matters pertaining to Graduate Education and Graduate Research.
<http://www.gradsch.psu.edu/gradcouncil/> . Two-Year Term.

College Representative:

- Aiping Xiong (2021-2023) Alternate, completing Ben's term as
- Sharon Huang (2021-2023)

Revised: 6.27.22 kw

Graduate Council Committee on Fellowships and Awards

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

University-level committee that reviews policies on awards; examine and judge applications for grants-in-aid, scholarships, and Graduate School Fellowships; and make recommendations to the Chair for awards.

<http://www.gradsch.psu.edu/gradcouncil/>

College Representative:

Suhang Wang (2021-2023)– Appointed by the Dean.

Revised: 4.19.21 kw

Graduate Council Subcommittee on Program Review and Evaluation

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

One Graduate Faculty representative from each academic college and school of the University that offers graduate programs responsible for review of quality indicators of existing graduate programs, recommendations to the Dean of the Graduate School on those, and other activities authorized by the Programs and Courses Committee related to graduate program review and evaluation. The Dean, Associate Dean, and Director of Graduate Council Administration shall be *ex officio* members of this subcommittee.

College Representative:

Jack Carroll (2021-2023)– Appointed by Dean

Revised: 4.15.21 kw

Graduate Council Subcommittee on New and Revised Programs and Courses

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

One Graduate Faculty representative from each academic college and school of the University that offers graduate programs responsible for evaluation and review of new and revised program and course proposals and for recommendations on those to the Committee on Programs and Courses. The Dean, Senior Associate Dean, and Director of Graduate Council Administration shall be *ex officio* members of this subcommittee.

College Representative:

Yubo Kou (2022-2023) – Appointed by the Dean

Revised: 7.22.22 - kw

Millennium Scholars Program Internal Steering Committee

Administrative Area: Office of Vice Provost for Educational Equity

Contact:

Office of Vice Provost for Educational Equity (5-5906)

College Representative:

Jeffrey Bardzell
Joyce Bennett Garraway
Madhavi Kari

Revised: 6.29.22 kw

Patent Review Committee

Administrative Area: Intellectual Property Office

Contact:

Intellectual Property Office (5-6277)

Description:

University-level committee responsible for reviewing patent applications, licensing, intellectual property, etc.

College Representative:

Andrea Tapia, Associate Dean for Research

Rock Ethics Institute Faculty Advisory Committee

Administrative Area: Rock Ethics Institute

Contact:

Rock Ethics Institute (3-8237)

Description:

Faculty Advisory Committee for Rock Ethics Institute

College Representative:

- Andrea Tapia – Appointed by the Dean.

Undergraduate Admissions Representatives Committee

Administrative Area: University Admissions Office

Contact:

University Admissions Office (5-5471)

Description:

University-level committee addressing matters involving undergraduate admissions. Membership appointed by Associate Dean for Undergraduate and Graduate Studies.

College Representative:

- Angela Miller

Revised 4.17.17

University Conduct Board

Administrative Area: Division of Student Affairs/Office of Judicial Affairs

Contact:

Office of Judicial Affairs (3-0342)

Description:

University-level committee that hears serious cases of student misconduct and makes decisions regarding student responsibility and appropriate sanctions. IST faculty member appointed by the Dean.

College Representative:

- Jake Graham

University Research Council

Administrative Area: Office of Senior Vice President of Research

Contact:

Office of Senior Vice President for Research (5-6332)

Description:

University-level council reporting to the Vice President of Research. Membership comprised primarily of Associate Deans for Research and Institute Directors. Meets quarterly.

College Representative:

- Andrea Tapia, Associate Dean for Research

College of Information Sciences and Technology

2022-2023 Dean's Committee Assignments

Academic Leadership Council (ALC)

Administrative Area: Office of the Executive Vice President and Provost

Contact:

Office of the Executive Vice President and Provost (5-2505)

Description:

The Academic Leadership Council functions under the authority of the President and provides advice and counsel to both the President and the Executive Vice President and Provost of the University. Council members also meet to exchange views and to discuss academic and administrative matters common to the colleges and related academic units of the University.

Centre for Security Research Education (CSRE)

Administrative Area: Penn State Law

Contact:

Penn State Law (814) 867-3411

Description:

Planning committee for new Security Center housed in Penn State Law.

Strategic Planning Oversight Committee

Administrative Area: Office of Planning and Assessment

Contact:

Office of Planning and Assessment (3-8721)

Description:

University strategic planning.

Transforming Education Steering Committee

Administrative Area: Office of the Vice President for Outreach and Vice Provost for Online Education

Contact:

Office of the Vice President for Outreach and Vice Provost for Online Education (3-8356)

Description:

The Digital Learning Steering Committee functions under the authority of the Vice President of Outreach and provides advice and counsel to the Vice President on academic and administrative matters common to the colleges and related academic units of the University in regard to Online Education.

University Health Sciences Council (UHSC)

Administrative Area: College of Medicine (Hershey)

Contact:

College of Medicine at Hershey (717) 531-8854

Description:

Penn State University's Health Sciences Council (UHSC) guides the strategic vision of the diverse biomedical and life science endeavors at the institution.

University Park Council of Academic Deans (UPCADs)

Administrative Area: Office of the Executive Vice President and Provost

Contact:

Office of the Executive Vice President and Provost (5-2505)

Description:

The UPCADs functions under the authority of the Executive Vice President and Provost and provides advice and counsel to the Executive Vice President on administrative matters common to the colleges and other related units at University Park.