



LINKEDIN JOB SEARCH CHECKLIST

Find the Right Job

- Search for relevant jobs
- Set up job alerts

Apply and Prepare for the Job

- Use Resume Assistant to create a good resume
- Upload your resume
- Use the Interview Preparation feature

Update Your LinkedIn Profile

- Add or update your profile photo
- Update your location
- Update your education
- Add contact information

Make Your Profile Stand Out

- Update the summary on your profile
- Enable #OpenToWork
- Ask your network for skill endorsements
- Ask your network for recommendations
- Take Skill Assessments

Expand Your Professional Network

- Connect with similar professionals
- Explore LinkedIn Groups
- Request a referral
- Contact the job poster
- Follow the company's LinkedIn Page
- Engage with the company's content

