

Faculty Honors Advisers

Assigned by Office of Graduate and Undergraduate Academic Affairs

Primary Contact:

Marc Friedenberg, IST SHC Coordinator
maf946@psu.edu

- Count and approve of honors credits
- Sign honors-related forms (honors option, honors independent study 496H, honors research 497H, annual academic plan, thesis proposal, thesis)
- Approve course substitutions—in consultation w/Jeanie Peritz
- Advise student to enroll in IST 489H
- Discuss career/grad opportunities—jobs, IST grad courses, graduate school (here or elsewhere), IUG (Integrated Undergraduate-Graduate degree)
- Explore thesis topics
- Approve and sign Thesis Proposal Report one year before graduation
- Read and sign, as second reader (when satisfied that thesis is “honors quality”), signatory page of final thesis

Academic Advisers

Assigned by Advising Center

Primary Contact:

Susan Agee, Director of Academic Advising
☎ 814-865-8947
sda13@psu.edu

- Discuss majors, options, minors
- Review student’s degree audit report to keep track of progress
- Assign transfer credits to requirements for degree
- Submit course substitutions and degree audit adjustments
- Add Independent Studies (IST 296 or IST 496) to student’s schedule
- Add courses (overload or controlled) to student’s schedule
- Add student to major(s)
- Process forms related to changes in student’s status—Leave of Absence, Change of Campus
- Process Faculty Senate petitions to request that a student’s course(s) be dropped (due to physical or mental condition)
- Complete graduation check-out

Thesis Supervisor

Chosen by Honors Student from tenure-line faculty members or additional approved faculty

- Guide the design and the implementation of a student’s thesis work
- Advise student in the writing of the thesis document
- Approve and sign Thesis Proposal Report one year before graduation
- Read and sign (when satisfied with the work) signatory page of final thesis

Note: For more about the honors thesis, thesis supervisor, and additional thesis readers, see the “Proposal, Supervisor, and Area of Honors” section of the SHC Thesis Project Guide:

<https://www.shc.psu.edu/academic/thesis/project.cfm>