Plan Ahead

**Research the companies.** Have an understanding of what each company does and what kind of opportunities might be available. View attending companies at: ist.psu.edu/careerfairs.

**Dress professionally.** First impressions are critical. Layout your wardrobe the night before. Be sure to try on your clothes.

**Attend company information sessions or information tables.** View upcoming sessions by logging onto Compass under the events tab.

**Practice, practice, practice.** Practice your introduction with a friend, test out your handshake, and make eye contact.

**Have your résumé reviewed by Career Solutions.** Print at least 15 copies of your résumé and have them in a professional portfolio on the day of the career fair.

**The Day of the Fair**

**Check in at the front desk.** Bring your PSU id to swipe in.

**Turn off** the electronics and toss out the gum.

**Pick up a map** of company locations and prioritize your top five to ten companies you would like to speak to and visit them first.

**When you meet with a company,** take a few seconds to introduce yourself. Don’t expect them to lead the conversation.

**Be prepared** to talk about what your interests are and how you could fit into their company. **BE YOURSELF!**

**Don’t** grab for the swag. **Don’t** visit the table just for the free giveaways. **Don’t** travel in groups. Travel solo!

**Take notes** after you meet with a company that interests you. You will meet a lot of companies and the notes will come in handy after the fair. This will also help you with follow-up.

**Know your schedule** for the day after the fair. You might be asked to interview on campus.

**MOST IMPORTANTLY** visit the Office of Career Solutions and let us get you on the right track!